

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, April 21, 2020, at 6:33 p.m. via Zoom. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. The Board of Education recited the Pledge of Allegiance to the Flag.

As a result of the COVID-19 pandemic, and in accordance with Executive Order 202.1, members of the public were not permitted to attend the board meeting in person. The meeting was recorded and transcribed, per Executive Order 202.1.

PRESENT:

Frank Steffen, Jr., President
Mary Hirsch-Schena, Vice President
John Bartimole
Andrew Caya
Janine Fodor
Kelly Keller
Paul Hessney
Ira Katzenstein
James Padlo

ABSENT:

STAFF PRESENT:

Rick Moore, Superintendent of Schools
Jenny Bilotta, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Aaron W. Wolfe, Director of Human Resources
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Director of Curriculum and Instruction
Aaron Wolfe, Director of Human Resources
Mike Martel, HS Assistant Principal
Marcie Richmond, Director of Special Education
Nick Patrone, Director of Community Schools

OTHERS:

Kate Sager, OTH

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Moved by J. Bartimole, seconded by M. Hirsch-Schena, to approve the agenda as presented.

Agenda Approved

Ayes 9

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:
None

Public Comments

Committee Reports:

Committee Reports

1. Operations Committee meeting – April 6th – given by Ira Katzenstein
2. Buildings and Grounds Committee meeting – April 7th – given by James Padlo
3. Audit and Finance Committee meeting – April 9th – given by Andrew Caya

Superintendent's Report:
Red & Gold

Superintendent's Report

Consent Agenda:

Consent Agenda

Moved by A. Caya, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meeting held on March 24, 2020.

That the Treasurer's Reports dated March 31, 2020, be accepted and placed on file.

That the Warrant Report for March 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending March 31, 2020, be accepted and placed on file.

That the CPSE recommendations reviewed on April 21st be approved.

CSE

2019-2020

| | | | | |
|-----------|-----------|-----------|-----------|-----------|
| 90800287 | 908003478 | 908002501 | 908003237 | 908002451 |
| 908001972 | 908002334 | 092580001 | 908003641 | 908002319 |
| 908003112 | 908002849 | 908003246 | 908000802 | 908003160 |
| 900447536 | 908002349 | 908000688 | 900455882 | 908002898 |
| 908003663 | 908003429 | 908002880 | 083400004 | 908003062 |
| 908001328 | 908003233 | 908001138 | | |

That the CSE recommendations reviewed on April 21st be approved.

CPSE

2019-2020

| | | | | |
|-----------|-----------|-----------|-----------|-----------|
| 908003659 | 908003996 | 908003524 | 908003437 | 908003230 |
| 908003225 | 908003635 | 908003226 | 908003303 | |

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CPSE

2020-2021

| | | | | |
|-----------|-----------|-----------|-----------|-----------|
| 908003959 | 908004004 | 908003996 | 908003325 | 908003562 |
| 908003902 | 908003938 | 908003557 | 908003565 | 908003328 |

That the CPSE to CSE recommendations reviewed on April 21st be approved.

CPSE to

CSE

2020-2021

| | | | | |
|-----------|-----------|-----------|-----------|-----------|
| 908003524 | 908003326 | 908003230 | 908003565 | 908003328 |
|-----------|-----------|-----------|-----------|-----------|

That the March 31, 2020 Intra-fund Transfer listing in the amount of \$56,043.84 be accepted/approved and placed on file.

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Annual Meeting and Election

**RESOLUTION REGARDING
NOTICE OF ANNUAL MEETING AND ELECTION**

WHEREAS, at its meeting on February 25, 2020, the Olean City School District Board of Education (the "Board") approved the District's Notice of Annual Meeting and Election ("Notice"); and

WHEREAS, the Notice was scheduled to be published on April 1, April 14, May 5, and May 12, 2020; and

WHEREAS, on March 30, 2020, New York State Governor Cuomo issued Executive Order No. 202.13 which postponed the District's Annual Meeting and Election from May 19, 2020 until "at least June 1, 2020, and subject to further directive as to the timing, location or manner of voting for such elections"; and

WHEREAS, the Board anticipates that the Notice will need to be amended in accordance with the "further directive" referenced in Executive Order 202.13; and

WHEREAS, the Board recognizes that the anticipated "further directive" may impose deadlines which will not allow sufficient time for the Board to reconvene to approve and/or publish an amended Notice; and

WHEREAS, the Board desires to designate and authorize the District Clerk to ensure compliance with Executive Order 202.13 and applicable "further directive" to be issued to implement Executive Order 202.13 as it pertains to the District's Notice of Annual Meeting and Election; and

NOW, THEREFORE, BE IT RESOLVED, that the Olean City School District Board of Education hereby designates and authorizes the District Clerk to revise and publish an amended Notice of Annual Meeting of the Olean City School District as may be required by any changes set forth in Executive Order of the Governor of New York State or other federal or state legislation or guidance related to the COVID-19 pandemic and where such amendments are necessary prior to any subsequent meeting of the Board of Education.

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Ayes 9

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the 2020-2021 Cattaraugus-Allegany-Erie Wyoming BOCES Administrative Budget.

BOCES
Administrative
Budget

Ayes 6

Nays 3

Motion Carried

J. Fodor, J. Bartimole, P. Hessney

Moved by J. Bartimole, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, that the Olean City School District Board of Education cast its votes in the Annual Election of Members of the Board of Cooperative Educational Services of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the following:

BOCES Board of
Education Election

CAST ONE VOTE FOR EACH VACANCY

Area 1 – Vacancy – 3 year term

Jeri Reichman x

PO Box 246

Whitesville, NY 14897

Area 4 – Vacancy – 3 year term

Candace Clemens x

3423 Fortune Drive

Allegany, NY 14706

Area 9 – Vacancy – 3 year term

Brad Sande x

115 Fairmont Avenue

Salamanca, NY 14779

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the proposed 2020-2021 School Calendar.

2020-2021 School
Calendar

Ayes 9

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period January 1, 2020, through December 31, 2020, for mental health social worker services.

Cattaraugus County
Agreement for
Mental Health
Social Worker
Services Approved

2018-2019 Rate 2019-2020 Rate

\$10,000.00/yr \$10,000.00/yr

Ayes 9

Nays 0

Motion Carried

*** James Padlo exited the meeting at 7:35 pm

Moved by P. Hessney, seconded by K. Keller, upon the recommendation of Young & Wright Architectural and Rick Moore, Superintendent of Schools, to award the District Storage Project to Jamestown Roofing, Inc. for a total cost of \$274,900.00.

District Storage
Project Awarded to
Jamestown Roofing

Ayes 8

Nays 0

Motion Carried

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Moved by M. Hirsch-Schena, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to terminate the Sodexo Contract effective June 30, 2020.

Sodexo Contract Termination

Ayes 8

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to table the approval the Services Contract between the Olean City School District and Hillside Children's Center for the 2020-2021 school year.

Hillside Children's Center Contract Tabled

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that the 2020-2021 non-resident student tuition will be:

Non-Resident Student Tuition 2020-2021

| | <u>K-5</u> | <u>6-12</u> |
|--------------------------|------------|-------------|
| September – January 15th | \$400 | \$700 |
| January 16 – February | \$200 | \$350 |
| March – April | \$125 | \$225 |
| May - June | \$0 | \$0 |

Ayes 7

Nays 1

Motion Carried

P. Hessney

Moved by A. Caya, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Natural Gas Cooperative Bidding Adopted

GENERAL RESOLUTION
FOR THE PURPOSE OF
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES
FOR

Cooperative Natural Gas Bid WFL 2021-19

WHEREAS, The Board of Education, Olean City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas. And...

WHEREAS, The Board of Education, Olean City School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Olean City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Olean City School District of New York State and making recommendations thereon...

THEREFORE...

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BE IT RESOLVED, That The Board of Education, Olean City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education Olean City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Olean City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Purchasing Agent on behalf of the Board of Education, Olean City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Ayes 8

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Barbara Volz, Teacher Aide, effective June 30, 2020.

Ayes 8

Nays 0

Motion Carried

Retirement
Resignation of
Barbara Volz
Accepted with Deep
Regret

Discussion Items:

Policy #5410 - Purchasing - BOE 2nd Reading

Discussion Items

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt School Policy #5410 - Purchasing. This policy is to supersede any current School Board Policy regarding the same matter.

Policy #5410
Adopted

Ayes 8

Nays 0

Motion Carried

Informational Items:

- a. Audit and Finance Sub Committee Meeting - Thursday, April 30 at noon
- b. Operations Committee Meeting - Monday, May 4 at 12:00 pm
- c. Buildings and Grounds Committee Meeting - Tuesday, May 12 at 4:30 pm
- d. Audit and Finance Sub Committee Meeting - Thursday, May 14 at noon
- e. Board Meeting - Tuesday, May 5 at 6:30 pm
- f. Board Meeting - Tuesday, May 19 at 6:30 pm
- g. Special Board Meeting - Wednesday, May 20 - canceled

Informational Items

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Adjournment

Moved by A. Caya, seconded by P. Hessney, to adjourn from the Regular Meeting at 7:51 pm.

Ayes 8

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: April 28, 2020